




United Behavioral Health

Governing Board		Policy Identifier/Number: AD-04	
Annual Review Completed Date: January 2018			
Policy Category: Government - Pierce Regional Support Network	Applicable Lines of Business: Medicaid	Entity/Plan: Optum Pierce Behavioral Health Organization	State: Pierce County, Washington
Approved by: Bea Dixon, Executive Director		Signature: 	

Policy Statement and Purpose

Optum Pierce Behavioral Health Organization (BHO) maintains a Governing Board to provide oversight to the Pierce BHO.

The purpose of this policy is to describe the selection of membership, functions, and responsibilities of the Optum Pierce BHO Governing Board.

Policy Audience and Applicability

This policy is applicable to the Optum Pierce BHO and benefits administered through the Washington State Department of Social and Health Services (DSHS) current Prepaid Inpatient Health Plan (PIHP).

Policy Definitions

N/A

Policy Provisions

1. The Optum Pierce BHO Governing Board is the governing body of the BHO.
2. The Governing Board has by-laws to describe membership, decision making authority and protocols.
3. The Governing Board is comprised of 9 members including, but not limited to:
 - 3.1. The Chair of the Pierce County Council or designee;
 - 3.2. A Pierce County resident familiar with publicly-funded health care services in the county;
 - 3.3. The Chair of the Pierce County Behavioral Health Advisory Board;
 - 3.4. Optum staff, including by not limited to:
 - 3.4.1. The Public Sector Chief Operating Officer;
 - 3.4.2. The Vice-President of Public Sector Consumer Affairs;

Optum is responsible for adhering to all applicable state and/or federal laws governing activities within the scope of this policy, including the Mental Health Parity and Addiction Equity Act (MHPAEA) and the Health Insurance Portability and Accountability Act (HIPAA) privacy requirements, as well as the applicable requirements, standards and regulations as set forth by the Employee Retirement Income Security Act (ERISA), the Center for Medicare and Medicaid Services (CMS), the Department of Labor (DoL), and any applicable accrediting organizations.

- 3.4.3. The Vice-President of Public Sector Medical Directors;
- 3.4.4. The Public Sector Chief Finance Officer or designee; and
- 3.5. *Ex Officio* associate members, who may each provide a representative to serve as a non-voting member of the board, including:
 - 3.5.1. The Puyallup Tribal Council;
 - 3.5.2. An Adult individual representing a Clubhouse or other consumer organization;
 - 3.5.3. A family representative from *A Common Voice*.
- 4. In accordance with *RCW 71.24.300*, the Pierce BHO makes efforts to recruit Governing Board members who represent the tribal authorities in the Pierce County service area.
 - 4.1. The roles and responsibilities of Optum Pierce BHO and the tribal authorities are determined by the Department of Social and Health Services, through negotiation with the tribal authority.
 - 4.2. The tribal authority is represented as a party to the BHO.
- 5. The Governing Board assists with recruits and approves the membership of the Optum Pierce BHO Behavioral Health Advisory Board (BHAB), ensuring that it is comprised of a minimum of 51% consumers and families.
 - 5.1. BHAB members provide independent opinions and input to the Governing Board.
 - 5.2. The BHAB helps establish priorities for the Optum Pierce BHO, provides ongoing assistance and advice on key issues, and offers feedback on key initiatives such as allocation of federal block grant dollars and the strategic direction of the Optum Pierce BHO.
 - 5.3. BHAB protocols are reviewed and approved by the Governing Board.
- 6. The Governing Board receives for review and consideration, on a biennial basis at minimum, reports and formalized recommendations from the Quality Review Team and Ombuds Services.
- 7. The Governing Board provides overall direction and oversight of the Optum Pierce BHO.
- 8. The Governing Board approves the *Biennial Plan*, including a *7.01 Plan* which describes the involvement and relationship local Tribal Authorities have with the Optum Pierce BHO.
 - 8.1 The *7.01 Plan* includes a quality management plan that is consistent with the provisions of *RCW 71.24.300(1)* and that is also reviewed and commented on by the BHAB.
- 9. Optum Pierce BHO Compliance Officer will conduct monthly exclusion checks of Optum Pierce BHO staff, governing board members, and retain confirmation.

Related Policies, Procedures & Materials

- Pierce Behavioral Health Organization Policy: AD-07 - *Biennial Plan*
- Pierce Behavioral Health Organization Policy: AD-08 - *Mental Health Advisory Board*
- Pierce Behavioral Health Organization Policy: CR-07 - *Ombuds Services*
- Pierce Behavioral Health Organization Policy: QA-09 - *Quality Review Team*

Attachments

N/A

Approval History

- Policy created and effective: 07/2009
- Operational Procedures and Standards Committee reviewed and accepted: 12/28/2016
- Optum Pierce BHO reviewed and accepted: January 2018